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April 14, 2020

Dear Parents and Guardians,

In order to ensure that families have all of the supplies and materials necessary for distance education, we are going to be emptying our student lockers and cubbies to distribute out to you. Teachers will be gathering and labelling all the supplies we can find and placing them in a bag ready for you to pick up.

We have coordinated with the elementary campus to be ready for all members of a family on the same day according to the family last names. See below for the specific day/time designated for your family.

Monday, April 20th - Last name alphabetized "A – M" 11:00 am – 2:00pm

Tuesday, April 21st - Last name alphabetized "N - Z" 11:00 am - 2:00pm

We want to coordinate this pick-up in the safest manner possible; so we are asking that you drive up in accordance with the usual traffic flow at our Youville campus, and our staff will bring you your families' belongings to be placed in your trunk or passed to you through your front window.

We are asking that no one gets out of their vehicle or open unnecessary vehicle windows.

If you discover that you are still missing an item from your child(ren's) homeroom class, please send an email to their teacher.

**Starting April 27th**, we will have a staff member in the Lagimodiere office on **Mondays and Wednesdays from 10:00-1:00**. You will be able to stop by, ring the doorbell, come into the SCA office vestibule, and drop off and pick up any work for a teacher. We will ask that you take a wipe on the way out to sanitize the doorbell and door handle.

As mentioned in previous emails, we appreciate your support and love doing life with you at SCA. You've got this!

"Have I not commanded you? Be strong and courageous. Do not be frightened, and do not be dismayed, for the Lord your God is with you wherever you go" (Joshua 1:9).

We continue to pray for your well-being and look forward to when we can all be back together again at school.

## Wesley Meyer

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