

### Registration Fee

A non-refundable registration fee of \$125.00 per student must accompany the application form(s).

### Tuition

Tuition is received to supplement the cost of education for students and is calculated on the basis of the entire school year. **Students will only be re-enrolled and a classroom space reserved if a family's account is up-to-date.**

### Activity Fee

The tuition fee does not include activity fees. Please refer to the SCA Handbook for a listing of activity fees.

### School Improvement Fund

This fee has been instituted to cover the school's extra costs in the area of facilities. Each family is required to participate in paying these costs by contributing **\$30 per month** or **\$300 per year**.

### Bursary Assistance

Bursaries serve to supplement families in need of temporary financial assistance. A bursary request must be made annually by application form, available from the school offices. Full tuition fees will be charged until the application is submitted and approved. Please refer to the Financial Information section of the School Handbook for a listing of information that must accompany the application.

### Tax Information

Parents will receive income tax deductible donation receipts each February for the following:

- Tuition: Derived through a calculation done as a part of our year end audit taking into account the operating cost of the school, the cost of provincial curriculum and religious instruction.
- School Improvement Fund: 100%
- Activity Fees: 0%

Tax receipts are based on the payments received by SCA during the calendar year, January 1 to December 31.

### Returned Cheque Policy

There will be a \$20 service charge on all returned cheques. If a family submits two returned cheques in a given school year, SCA reserves the right to request future payments in cash.

### Accounts in Arrears

Families in arrears 60 or more days will be charged interest at a rate of 12% per annum.

| FOR OFFICE USE ONLY  |                  | Date application received at S.C.A. _____ |                     |
|--|------------------|---|---------------------|
| a) Registration Fee  | \$125.00 x _____ | =   | _____ Ck # _____    |
| b) Minus Registration Fee Discount                             | \$25.00 x _____  | =   | _____ Ck Amt. _____ |
| c) Registration Adjustment                                     | _____            | =   | _____               |
| d) <b>Total Registration Fees [Line a – (Line b + Line c)]</b> |                  | =   | _____               |
| e) Total Tuition   |                  | =   | _____               |
| f) Tuition Adjustment  | _____            | =   | _____               |
|  |                  |   | \$ 300.00           |
| g) School Improvement Fund                                     |                  | =   | _____               |
| h) <b>Total Fees Owing (Line e – Line f + Line g)</b>          |                  | =   | _____               |

**Payment Plan**

12 Payments

10 Payments

2 Payments

1 Payment

Other

## 2018–2019 INTERNATIONAL STUDENT TUITION FEE SCHEDULE

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### Student Registration Fee Calculation *(non-refundable and must accompany application form)*

\$125.00 per child x \_\_\_\_\_ (# of children) = \$ \_\_\_\_\_

For registrations received on or before February 28, 2018

\$100.00 per child x \_\_\_\_\_ (# of children) = \$ \_\_\_\_\_

Separate payment is required for the registration fee.

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### Tuition Fee Calculation

Kindergarten      \$6,695.00 per child x \_\_\_\_\_ (# of children) = \$ \_\_\_\_\_

Grade 1 - 12      \$12,050.00 per child x \_\_\_\_\_ (# of children) = \$ \_\_\_\_\_

Net Tuition Calculation (total of lines 1 to 2)      \$ \_\_\_\_\_

Or \$1,500.00 per child / month x \_\_\_\_\_ months = \$ \_\_\_\_\_  
 (to a maximum of \$12,050.00 per child per school year)

**Total Tuition Payable** \$ \_\_\_\_\_

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**School Improvement Fund** \$ 300.00

**Total Fees:** Total Tuition Payable plus School Improvement Fund \$ \_\_\_\_\_

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### Enrollment will be processed when payments are received for the following:

➤ **Registration Fees**      post-dated February 28, 2018 (for returning families)

➤ **Balance of Payment**      12, 10, 2 or 1 payment plan.

*Please indicate your choice below.*

*Include payments (post-dated cheques, cash, credit card or pre-authorized debit) along with the application.*

12 payment plan (post-dated cheques commence **July 1, 2018**)      Line (8) divided by 12 = \$ \_\_\_\_\_

10 payment plan (post-dated cheques commence **September 1, 2018**)      Line (8) divided by 10 = \$ \_\_\_\_\_

2 payment plan (post-dated cheques dated **May 1, 2018 & Jan 15, 2019**)      Line (8) divided by 2 = \$ \_\_\_\_\_

1 payment plan (post-dated cheque dated **May 1, 2018**)      Line (8) = \$ \_\_\_\_\_

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