

Registration Fee

A non-refundable registration fee of \$125.00 per student must accompany the application form(s).

Tuition

Tuition is received to supplement the cost of education for students and is calculated on the basis of the entire school year. **Students will only be re-enrolled and a classroom space reserved if a family’s account is up-to-date.**

Activity Fee

The tuition fee does not include activity fees. Please refer to the School Handbook for a listing of activity fees.

School Improvement Fund

This fee has been instituted to cover the school’s extra costs in the area of facilities. Each family is required to participate in paying these costs by contributing **\$30 per month** or **\$300 per year**.

Bursary Assistance

Bursaries serve to supplement families in need of temporary financial assistance. A bursary request must be made annually by application form, available from the school offices. Full tuition fees will be charged until the application is submitted and approved. Please refer to the Financial Information section of the School Handbook for a listing of information that must accompany the application.

Tax Information

Parents will receive income tax deductible donation receipts each February for the following:

- Tuition: Derived through a calculation done as a part of our year end audit taking into account the operating cost of the school, the cost of provincial curriculum and religious instruction.
- School Improvement Fund: 100%
- Activity Fees: 0%

Tax receipts are based on the payments received by SCA during the calendar year, January 1 to December 31.

Returned Cheque Policy

There will be a \$20 service charge on all returned cheques. If a family submits two returned cheques in a given school year, SCA reserves the right to request future payments in cash.

Accounts in Arrears

Families in arrears 60 or more days will be charged interest at a rate of 12% per annum.

FOR OFFICE USE ONLY		Date application received at S.C.A. _____	
a) Registration Fee	\$125.00 x _____	=	_____ Ck # _____
b) Minus Registration Fee Discount	\$25.00 x _____	=	_____ Ck Amt. _____
c) Registration Adjustment	_____	=	_____
d) Total Registration Fees [Line a – (Line b + Line c)]		=	_____
e) Total Tuition		=	_____
f) Tuition Adjustment		=	_____
			\$ 300.00
g) School Improvement Fund		=	_____
h) Total Fees Owing (Line e – Line f + Line g)		=	_____

Payment Plan

12 Payments

10 Payments

2 Payments

1 Payment

Other

2018–2019 FINANCIAL INFORMATION

Student Registration Fee Calculation (non-refundable and must accompany application form)

\$125.00 per child x _____ (# of children) = \$ _____

For registrations received on or before February 28, 2018

\$100.00 per child x _____ (# of children) = \$ _____

Separate payment is required for the registration fee.

Tuition Fee Calculation

Grade	Rate per child	# of children	Total
Half-time Kindergarten	\$2,305		
Full-time Kindergarten	\$4,447		
Grade 1 – 4	\$4,447		
Grade 5 – 6	\$4,809		
Grade 7 – 8	\$4,898		
Grade 9 – 12	\$5,565		
Family Max	\$12,450		

Payment Discount Option (dates are subject to returning families)

Tuition paid in one installment prior to May 1, 2018 will receive a \$100.00 discount per full-time student (Half-time Kindergarten students receive a \$50.00 discount).

Tuition paid in **two equal installments** (May 1, 2018 & January 15, 2019) will receive a \$50.00 discount per full-time student (Half-time Kindergarten students receive a \$25.00 discount).

Payment Option Discount Total \$ _____

Total Tuition Payable **\$ _____**

School Improvement Fund **\$ 300.00**

Total Fees = Tuition plus School Improvement Fund **\$ _____**

Enrollment will be processed when payments are received for the following:

- **Registration Fees** post-dated February 28, 2018 (for returning families)
- **Balance of Payments** 12, 10, 2 or 1 payment plan.
Please indicate your choice below.
Include payments (post-dated cheques, cash, credit card or pre-authorized debit) along with the application.
 - 12 payment plan (post-dated payments commence **July 1, 2018**) Total Fees divided by 12 = \$ _____
 - 10 payment plan (post-dated payments commence **September 1, 2018**) Total Fees divided by 10 = \$ _____
 - 2 payment plan (post-dated payments dated **May 1, 2018 & Jan 15, 2019**) Total Fees divided by 2 = \$ _____
 - 1 payment plan (post-dated payment dated **May 1, 2018**) Total Fees = \$ _____